

St. George

Community Consolidated School District No. 258

5200 East Center Street - Bourbonnais, Illinois 60914

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SUPERINTENDENT OF SCHOOLS

Helen Boehrsen

BOARD OF EDUCATION

Darrell Pendleton, President
Thomas Yuska, Vice-President
Ryan Cox, Secretary
LaDawn Armstrong, Member
Paula Dykstra, Member
Kathy Fouts, Member
David Munsterman, Member

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING JANUARY 21, 2021 ST. GEORGE SCHOOL GYM (TO PROMOTE SOCIAL DISTANCING)

Meeting was Called to Order at 6:32 p.m. by President, Darrell Pendleton.

Present at **Roll Call**: Pendleton, Yuska, Cox, Armstrong, Dykstra, Fouts, Munsterman.

Absent: None.

A quorum was present.

Individuals present at **Roll Call** other than Board of Education members:

Helen Boehrsen, Superintendent; John Grill, Comptroller; Jason Johnson, Treasurer; Christine Johnston, Principal; Rhonda Stegall, Board Recording Secretary; and Diane Stedman Conrad, Teacher/Union President.

Additional Agenda Items: None.

Introduction of Guests and Comments

Jason Johnson presented the Treasurer's Report. Additional financial information was given to the Board including:

- Activity Account
- Cash Receipts
- Imprest Account
- Monthly Expenditures
- Credit Card Statement
- Quarterly Reports

Mr. Cox made a motion to approve the **Consent Agenda** which included:

- Minutes from Regular Board Meeting on December 17, 2020
- Minutes from Special Board Meeting on January 14, 2021
- Financial Reports
- Monthly Expenditures
- Quarterly Reports
- Destruction of Closed Session Audio Recordings from January 2019 – June 2019
- Press Policy 106, Second Reading:
 - Operational Services
 - 4:80 Accounting and Audits
 - 4:90 Student Activity and Fiduciary Funds

Instruction

6:340 Student Testing and Assessment Program

Students

7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

Five Year Review Policies and Policies with Minor Changes for Continuous Improvement to Style, Legal References, and/or Footnotes

3:40 Superintendent
4:10 Fiscal and Business Management
4:55 Use of Credit and Procurement Cards
4:150 Facility Management and Building Programs
4:175 Convicted Child Sex Offender; Screening; Notifications
5:30 Hiring Process and Criteria
5:190 Teacher Qualifications
5:270 Employment At-Will, Compensation, and Assignment
6:15 School Accountability
6:20 School Year Calendar and Day
6:40 Curriculum Development
6:280 Grading and Promotion
6:315 High School Credit for Students in Grade 7 or 8
7:140 Search and Seizure
7:300 Extracurricular Athletics
7:325 Student Fundraising Activities

Mrs. Armstrong seconded the motion.

Yeas: Pendleton, Yuska, Cox, Armstrong, Dykstra, Fouts, Munsterman.

Nays: None.

Absent: None.

Motion passed.

Administrative and Board Committee Reports

Superintendent Report – Helen Boehrsen

Ms. Boehrsen informed the Board that there have been two (2) gas leaks along the parameter of the school property recently and noted that she had the water tested to be sure there was no contamination. The gas leaks were due to unmarked gas lines that were run by Nicor only 12” deep. These gas lines do not appear on any map and were inadvertently punctured when the silt fence was installed for the construction project.

Ms. Boehrsen informed the board that the District may receive \$135K - \$138K of new money for the CARES Act but that she anticipates the Evidence Based Funding will be cut by about 10% (match). She also mentioned that state mandated categoricals, such as transportation, will also most likely be cut. As a result, Ms. Boehrsen stated the District is looking very closely at staffing levels.

Ms. Boehrsen expressed appreciation to Dr. Scott Goselin for hosting our staff for the COVID-19 vaccinations at Bradley Central Middle School on January 27, 2021. She noted that approximately 50% of our staff signed up to receive the first vaccination. The second vaccination for these employees will take place on February 24, 2021 at Bradley Central Middle School.

Ms. Boehrnsen provided a building project update noting that Board members were able to take a building tour before today's meeting. She noted that the servers will be moved over Spring Break, the two (2) JMO leased mobile units are scheduled to be moved on May 26th, and the storage containers will be emptied and moved off of the property as soon as summer starts.

Ms. Boehrnsen provided an update on the new website. She noted that Jody Goering was hired to assist the District with the monumental task of preparing the new website for launch which is scheduled to be on March 1, 2021.

Ms. Boehrnsen asked the Board to let Mrs. Stegall know by February 5 if they want to be registered to attend the Three Rivers Division Virtual Legislative Breakfast on Saturday, February 13th.

Ms. Boehrnsen provided details about the 5 Essentials Survey. Some important items noted were as follows:

- The 5 Essentials Survey is an online survey conducted by the University of Chicago and is 5% of our District's overall state rating.
- Because the survey for all Illinois schools needs state approval, most districts use the University of Chicago's 5 Essential Survey which has been approved by the State of Illinois.
- St. George School parents, staff, and students in Grades 4-8 are able to take this survey. There is nearly 100% participation from all staff and students in Grades 4-8, but most parents do not complete the survey even though they are asked to do so in many communications.
- Per state guidelines, the principal is not allowed to administer the survey. This is the duty of the Assistant Principal.
- St. George School experienced growth in all areas as indicated by the most recent survey results. Ms. Boehrnsen provided examples of the growth.
- 5 Essential Survey results are published in the school's annual report card.

Ms. Boehrnsen informed the board that the District continues to work towards extending the school day and explained some of difficulties associated with the effort including having enough substitutes. She noted that some staff are struggling with the idea of returning to a normal schedule.

Principal Report – Christine Johnston

Mrs. Johnston informed the board of the following:

- Kindergarten Round-Up is beginning and PreK enrollment is planned for spring. Both will be different this year due to the pandemic.
- Access and IAR testing windows have been moved due to the pandemic. Timeframes for assessments have also changed. Remote students are required by the State of Illinois to take assessments on site at the school so the school will face challenges to make that happen with COVID-19 pandemic restrictions. It was noted that the State of Illinois has not yet secured a testing vendor.
- Teacher evaluations are only being conducted for teachers in their first year at St. George School this year.

Assistant Principal / Athletic Director Report – Bryan Wells

On behalf of Mr. Wells, Ms. Boehrsen informed the Board of the following:

- Athletics are back on with strict rules. Challenges will include how to handle spectators (if any), securing officials, etc. Our biggest hurdle will be space in the school, especially in the gym. It will be a challenge to provide a good experience for the athletes while still trying to provide more education and lunch under all of the restrictions.
- Coaches will be hired at the February board meeting.
- Mr. Wells is working diligently to get us a schedule, which is difficult because we are not in a conference. KAN-WILL conference will not take us despite repeated requests.

Committee Reports

KASEC: Ms. Boehrsen stated that routine business was conducted at the January meeting.

Executive Committee: Personnel matters were discussed.

Policy: Did not meet.

Finance: New bus leases were discussed.

Building: Did not meet.

Other: None.

Discussion and Possible Action Items

A. Update on Allowance Deduction Breakdown – INFORMATIONAL

Ms. Boehrsen provided details about item #26 listed on the Allowance Deduction Breakdown form.

B. Update on Transition to School Plan for the 2020-2021 School Year – INFORMATIONAL

Ms. Boehrsen explained that the District will continue to work towards returning to a full school day but we can only do this with substitutes. She noted that our substitutes were included with our staff for the option to receive COVID-19 vaccinations.

Ms. Boehrsen expressed appreciation to the kitchen staff for adjusting to the new way of issuing school lunches at school. She noted that the food program remains free for all students (ages 18 and younger) due to the pandemic through the end of this school year.

C. Approve School Fees for FY 2021-2022 – ACTION

Motion was made by Mrs. Fouts approve School Fees for FY 2021-2022 as presented. Mr. Cox seconded the motion.

Yeas: Pendleton, Yuska, Cox, Armstrong, Dykstra, Fouts, Munsterman.

Nays: None.

Absent: None.

Motion passed.

D. Approve Resolution to Regulate Expense Reimbursements – **ACTION**

Motion was made by Mr. Yuska approve the Resolution to Regulate Expense Reimbursements – Policy 2:125-E3. Mrs. Armstrong seconded the motion.

Yeas: Pendleton, Yuska, Cox, Armstrong, Dykstra, Fouts, Munsterman.

Nays: None.

Absent: None.

Motion passed.

E. Approve Bus Leases for FY 2021-2022 – **ACTION**

Motion was made by Mr. Cox approve the Bus Leases for FY 2021-2022 as presented. Mr. Munsterman seconded the motion.

Yeas: Pendleton, Yuska, Cox, Armstrong, Dykstra, Fouts, Munsterman.

Nays: None.

Absent: None.

Motion passed.

Communication / Informational

- Board Communications
- Board Highlights
- Student Enrollment

Closed Session

Motion was made by Mrs. Fouts to enter Closed Session at 8:16 p.m. for the purposes of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1)
- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11)
- Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

Mrs. Dykstra seconded the motion.

Yeas: Pendleton, Yuska, Cox, Armstrong, Dykstra, Fouts, Munsterman.

Nays: None.

Absent: None.

Motion passed.

Mr. Cox made a motion to return to open session at 8:48 p.m. Mr. Munsterman seconded the motion.

Yeas: Pendleton, Yuska, Cox, Armstrong, Dykstra, Fouts, Munsterman.
Nays: None.
Absent: None.
Motion passed.

Action Items

A. Approve Closed Session Minutes from January 21, 2021

Mrs. Armstrong made the motion to approve the Closed Session Minutes from January 21, 2021.
Mrs. Fouts seconded the motion.

Yeas: All.
Nays: None.
Absent: None.
Motion passed.

B. Approve Employment of Non-Certified Staff for FY2020-2021

Mrs. Fouts made the motion to employ Damon Ballard as a full-time custodian at a rate of \$14.15 per hour for FY 2020-2021. Mrs. Dykstra seconded the motion.

Yeas: Pendleton, Yuska, Cox, Armstrong, Dykstra, Fouts, Munsterman.
Nays: None.
Absent: None.
Motion passed.

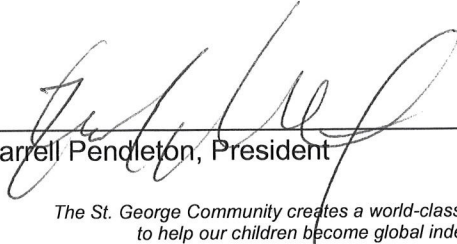
C. Review and Possible Retention of Confidentiality of Previous Semi-Annual Closed Session Minutes

Mrs. Fouts made the motion to retain the confidentiality of all previous Closed Session Minutes.
Mr. Munsterman seconded the motion.

Yeas: Pendleton, Yuska, Cox, Armstrong, Dykstra, Fouts, Munsterman.
Nays: None.
Absent: None.
Motion passed.

Mrs. Fouts made the motion to adjourn at 8:50 p.m. Mr. Munsterman seconded the motion.

Yeas: All.
Nays: None.
Absent: None.
Motion passed.



Darrell Pendleton, President



Ryan Cox, Secretary